

BARNHAM PARISH COUNCIL

Chair: Cllr John Bauer. Vice Chair: Cllr Ed Wyr

**Councillors are summoned to attend the Annual Meeting of Barnham Parish Council
To be held on Tuesday, 14th May 2024 commencing at 7.00pm
Venue: Barnham Village Hall, Mill Lane, Barnham IP24 2NG**

Members of the public and press are welcome to attend

Public Participation: At item 7 Public Forum, the public will be invited to give their views/ask questions about issues on the agenda, or to raise issues for consideration for inclusion at future meetings.

Recording is permitted by press representatives and members of the public from the public area however, this must not be disruptive to the meeting. Please contact the Clerk for further details.

AGENDA

- 1. Election of Chair for 2024/25** and signing of Declaration of Office
- 2. Election of Vice Chair for 2024/25**
- 3. Apologies for Absence.**
- 4. To receive declarations of disclosable pecuniary interests**, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct.
To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
- 5. Procedural Matters**
 - 5.1 To approve the minutes of the meeting held on 19th March 2024
 - 5.2 To review Financial Regulations
 - 5.3 To review Standing Orders
 - 5.4 To review Risk Register
 - 5.5 To review Asset Register
 - 5.6 To confirm meeting dates 2024/25
- 6. Allocation of responsibilities and representation to/liaison with other organisations for agreement.**

	Current representatives
6.1 Village Hall Committee – liaison	Cllr Hawthorne
6.2 Play Park	Cllr Watson
6.3 Suffolk Association of Local Councils	Cllr Beck
6.4 Police Liaison	Cllr Belsham
6.5 D Day Commemoration Events 2024	Cllr Beck
6.6 Community Emergency Planning Group	Cllr Bauer -Lead; Cllr Wyr -Deputy Lead
Community Emergency Response Group	Cllr Bauer -Lead; Cllr Wyr -Coordinator
Community Emergency Response Group	Cllr Beck: Volunteers Coordinator
- 7. Public Forum**
- 8. To Receive Reports from**
 - 8.1 Suffolk County Councillor, Joanna Spicer MBE
To include [Devolution Deal for Suffolk](#) - please click on the link which will provide further information and access to the consultation document
 - 8.2 West Suffolk District Councillor, Andrew Smith (Apologies received)

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9. To Receive Reports from Councillors

- 9.1 Cllr Belsham: Police liaison
To include Police Pop up Surgery (see agenda 190324 item 8.6)
- 9.2 Cllr Hawthorne: Barnham Village Hall
- 9.3 Cllr Watson: Play Park
To include: 9th May - Meeting with Sovereign Playgrounds re safety matting
- 9.4 Cllr Beck: 6th June 2024 D Day Commemoration Events
To include: Review and confirmation of event budget – currently £150.00

10. Highways Matters for Consideration

11. Planning Consultation Documents received from West Suffolk Council for consideration

Ref. No: DC/24/0540/TCA Harefield Euston Road Barnham Suffolk IP24 2NJ
Trees in a conservation area notification - one Ash (indicated on plan) fell.

12. To Note: Planning applications determined since last meeting

13. Biodiversity Policy: Unanimously approved at meeting 190324 item 12, to be signed by the Chair.

14. Village Clock Dial Refurbishment: Progress report (Clerk)

15. Finance

- 15.1 Financial report and invoices for approval
- 15.2 Draft Accounts 2023/24
- 15.3 To confirm bank signatories for 2024/25
Currently: Cllr Bauer, Cllr Wyer and Cllr Belsham

16. Clerk's Report, to be circulated in advance will include:

Report on Village Litter-pick 6th April 2024; Grass cutting update.

17. Correspondence requiring consideration not dealt with elsewhere

18. Future Dates: SALC AGM 1st July, 7pm via Zoom – Prebooking via Clerk required

19. Requests for items to be included on next agenda.

20. Next meeting Tuesday 9th July 2024, at 7pm, Barnham Village Hall

Agenda issued: 6th May 2024
P Smith, Clerk/RFO. 01359 221934
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This meeting will be followed by the Annual Parish Meeting