

Barnham Parish Council

Chair: Cllr John Bauer Vice Chair: Cllr Ed Wyr

Members of Barnham Parish Council are summoned to attend an
Extra Ordinary Meeting of Barnham Parish Council
to be held on Tuesday 28th May 2024, commencing at 7.00pm
Venue: Barnham Village Hall, Mill Lane, Barnham IP24 2NG

Members of the public and press are welcome to attend.

Agenda

The Council, members of the public and press may record this meeting when the public and press are not lawfully excluded. Recording which is deemed to be causing a disruption to the meeting must immediately cease at the request of the Chairman.

1. Apologies for absence
2. To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct. To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
3. **Public Participation:** Members of the public are advised that only questions relating to matters on the agenda will be responded to during this meeting. Any other questions raised may be responded to outside of the meeting or considered for inclusion on a future agenda.
4. Asset Register: Review
5. Risk Register: Review

Annual Governance and Accountability Return 2023/24

6. **Annual Internal Audit Report 2023/24**
To receive the annual internal audit report carried out by Mr A Stokes on behalf of Barnham Parish Council
7. **Annual Governance Statement 2023/24**
To approve the Annual Governance Statement
8. **Accounting Statements 2023/24**
The Responsible Financial Officer has certified that for the year ended 31 March 2023 the Accounting Statements in the Annual Governance and Accountability Return have been prepared on a receipts and payments basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices, and present fairly the financial position of this authority.
To confirm and sign the Accounting Statements.
9. **Exemption from Limited Assurance Review**
To confirm that Barnham Parish Council meets the qualifying criteria for exemption for a limited assurance review and will submit the certificate of Exemption to PKF Littlejohn (auditors): Gross Income 2023/24 £11,349.43 Gross Expenditure 2023/24 £11,478.75
10. Arrangements for publication of the Notice for the period for the exercise of public rights.
11. To Consider and if thought appropriate, to Adopt the New Financial Regulations 2024
12. To Review the Standing Orders.
13. **Date of next meeting:**
Tuesday 9th July 2024, 7.00pm
Venue: Barnham Village Hall

Agenda issued: 22nd May 2024

P Smith, Clerk/RFO, Barnham Parish Council

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